



DEPARTMENT OF DELHI ARCHIVES
GOVERNMENT OF NCT OF DELHI
18-A, SATSANG VIHAR MARG,
SPL. INSTITUTIONAL AREA, NEW DELHI-110067
E-mail- ddarchives@nic.in
PHONE NO. :-26535611, 26962800

No.F.DA-D019(12)/1/2016-Administration/99

Dated: 22/01/24

Quotations for AMC of Optimizer Storage System (make of Godrej) in Archives Department

Sealed quotations are invited from the reputed vendors for AMC of Optimizer Storage System (Godrej) for Archives Department as per attached specifications and terms & conditions.

The duly sealed quotations in prescribed bid format and requisite documents must reach in this office latest by 07/02/2024 at 3:00 P.M. Quotations received after due date and time will summarily rejected.

The quotations will be open on 07/02/2024 at 4:00 P.M.

Geetika Singh
(Geetika Singh)
Archivist

Terms & Conditions for quotations:-

1. Total no. of Optimizers 920 of makes Godrej.
2. Size of the Optimizers is 2362mmHX457mmDX360mmW.
3. The company must attach self attested copy of valid GST registration along with latest GST return.
4. The company must attach self attested copy of valid Income Tax registration along with latest ITR return.
5. Refundable Earnest Money Deposit (EMD) of Rs. 10,000/- only in the form of DD/PO/Bank Draft/FDR/Bankers Cheque issued by the scheduled bank in favour of DDO, Department of Delhi Archives and payable at Delhi.
6. All the parts & accessories required during the period of AMC shall be making of Godrej only. No local parts are allowed to be replaced.
7. A separate estimate for spares with validity of Two year will be provided along with the quotation.
8. Successful bidder has to submit performance security @ 10% of the bidding price on award of work in the form of a DD/PO/Bank Draft/FDR/Bankers Cheque issued by the nationalized bank in favour of DDO, Department of Delhi Archives and payable at Delhi.
9. The work will be awarded after signing of agreement.
10. The validity of agreement will be of Two years after signing and can be extended if mutually decided and approved by the Competent Authority.
11. Payment should be released quarterly after satisfactory completion of the work.
12. Quotations received late or without EMD shall be summarily rejected.
13. Company should quote rates of AMC in Indian currency and applicable taxes separately.
14. The price bid must be in attached format.


GEETIKA SINGH
Archivist
Department of Delhi Archives
Government of NCT of Delhi

Price Bid

S. No.	Type of AMC	Rates (in Rupees)	Total No. of Bodies	Total Amount
1.	Labour/Repair/Service of AMC of Optimizers (excluding spares)	Rate per body	920	
	Applicable Taxes		920	
	Total Amount			

S. No.	Type of AMC	Rates (in Rupees)
1.	Rate list of Spare parts with validity of One year (as per requirement)	Rate per Item
	Applicable Taxes	


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