

**Art, Culture & Language Department**  
**Government of NCT of Delhi**  
**6<sup>th</sup> Level, C-Wing, Delhi Secretariat**  
**New Delhi – 110002**

F. No. 13(168)/2022/ACL /764

Dated 20/7/23

The Department is in process of the framing of RRs for the post of Technical Assistant (Hindi) sanctioned in Department of Delhi Archives and Department of ACL, Govt. of NCT of Delhi under consultation with Services Department. The following draft RRs has been proposed:

Col. No.	Title	Revised provisions proposed
1	2	3
1.	Name of the post	Technical Assistant (Hindi)
2.	Number of post	06* (2023) *Subject to variation dependent on workload. Note: 05 posts in ACL department 01 posts in Department of Delhi Archives
3.	Classification	General Central Service, Group-B, Non Ministerial, Non-Gazetted
4.	Pay Level in the Pay Matrix	Level – 6 (Rs. 35400-112400)
5.	Whether Selection post or Non-Selection post	Not Applicable
6.	Age Limit for direct recruits	Not Exceeding 30 Years.  <b>Note 1:</b> Relaxable for Government Servant up to five years in accordance with the instructions or orders issued by the Central Government.  <b>Note 2:</b> The crucial date for determining the age-limit shall be as advertised by the DSSSB/Competent Authority.
7.	Educational and other Qualification required for Direct Recruits	<b>Essential Qualification :</b> (i) Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as a medium of examination at degree level; OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi Medium and English as a compulsory or elective subject or as the medium of a examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English with English medium and Hindi as a compulsory or elective subject or as medium of examination at degree level; (OR) Master's degree of a recognized University in any subject other than Hindi or English with Hindi and English as a compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; and  (ii) Possessing a recognized Diploma or Certificate course in translation from Hindi to English and vice versa or two years' experience of translation work from Hindi to English and vice-versa in the Central or State Government, including Government of India Undertaking.

		<p><b>Note 1:</b> Qualifications are relaxable at the discretion of the Competent Authority/ DSSSB, for reasons to be recorded in writing, in case of candidates otherwise well qualified.</p> <p><b>Note 2 :</b> The qualification regarding experience is relaxable at the discretion of the Competent Authority/ DSSSB, for reasons to be recorded in writing, in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the Competent Authority or the Staff Selection Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.</p>
8.	Whether age and Educational Qualification prescribed for direct recruits will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	Two years
10.	Method of Recruitment whether by direct recruitment or by promotion or by Deputation/absorption & percentage of the posts to be filled by various methods.	<p>By direct recruitment</p> <p><b>Note :</b> Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officers of Central Government holding analogous posts on regular basis and possessing the qualifications prescribed for direct recruits under Col 7.</p>
11.	In case of Recruitment by Promotion/ deputation/absorption, grades from which Promotion/ deputation/ absorption to be made	Not applicable
12.	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Confirmation Committee :</p> <ol style="list-style-type: none"> <li>1. Financial Commissioner, Government of NCT of Delhi : <b>Chairperson</b></li> <li>2. Administrative Secretary of the Department of Art, Culture &amp; Languages, Government of National Capital Territory of Delhi : <b>Member</b></li> <li>3. Special/Additional Secretary (GAD), Government of National Capital Territory of Delhi: <b>Member</b></li> </ol> <p><b>Note :</b> Senior most member of the Departmental Confirmation Committee shall act as Chairperson in case the notified Chairman of the Departmental Confirmation Committee happens to be junior to another member of the Departmental Confirmation Committee.</p>
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

All the stakeholders are requested to submit their comments/suggestion within one month of uploading of the draft RRs on the web-site of the Department.



(Sanjay Kumar Garg)  
OSD (ACL)